



GANESH COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)
Attur Main Road, Mettupatti, Salem - 636 111, Tamilnadu, India
Phone: 0427 - 2211212, +91 9865440414
E-Mail: principal@ganeshenggcollege.org www.ganeshenggcollege.org

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

To impart quality education to students and to maintain an effective teaching learning process, quality assurance cell has been formed.

Quality Assurance Strategies

- To establish a systematic process in academics and administration
- To impart quality education to students that fosters employability, research and development
- To satisfy the stakeholders by meeting their requirements
- To nurture the skills and talents of the budding engineers through training and development activities
- To produce engineers of high quality and ethics to the society to meet the industrial needs and standards

Quality Assurance Processes

Case study 1 - Establish systematic process in academics and administration

- At the beginning of every year, an academic calendar has been prepared and circulated to all stakeholders.
- Meeting with stakeholders are mentioned and conducted as per the schedule.
- Class and course committee meetings have been scheduled and conducted. The grievances and the comments given in the meeting have been addressed by IQAC.
- College day and Sports day are conducted as per the calendar plan. Holidays and special working days also mentioned.
- Counseling schedule have also been scheduled and the comments given in the reports also addressed by IQAC.
- Online feedback have also been scheduled periodically and collected in time.
- Based on the feedback from students, faculty members have been directed properly to overcome the issues.
- Periodic reviews and audits are conducted by the IQAC.
- Orientation program have organized every year for the young and newly joined faculty members to adapt themselves to the systematic process of the institution.
- Internal assessment tests are periodically conducted as specified in the academic calendar. Question paper and the answer scripts are audited periodically.



- Course end survey is conducted at the end of every course, to know about the satisfaction level of teaching learning process in each subject.
- By the end of every month, all faculty meeting is organized by the Principal to ensure the smooth run of all activities in each department.


The teaching-learning process that is followed by the college and the improvements that have come about through effective implementation of the IQAC process is described below:

Case Study 2: Performance Enhancement classes:

- To help the students in clearing their arrears, special coaching classes have been conducted on Saturday (Weekly-off days) for selected subjects throughout the semester.
- Based on the arrears and nature of the subjects, PEC assigned faculties based on the expertise.
- A day comprises 8 periods with break. Problem based subjects (mathematics) are allocated with first 2 contact hours, remaining subjects (core) are allocated 3 contact hours. Additional teacher are also allocated for tutorial hours for analytical subjects.
- Apart from the arrear subjects, for regular subjects, based on the internal assessments marks, special remedial coaching classes have conducted beyond regular working hours.

As the outcome of the PEC classes, the results have been improved and the students are clearing their arrear papers.




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INTERNAL QUALITY ASSURANCE CELL

GCE/Circular/IQAC/2023-2024/Meeting 1

11.08.2023

It is proposed to conduct an Internal Quality Assurance Cell Meeting on Wednesday, 18th August 2023 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- NAAC – AQAR preparation.
- Discussion about the status of course files.
- Review of fortnight attendance.
- Review of new strategy on Continuous Assessment Test.
- Club Activities.
- Planning for improvement in infrastructure.

Thanking you

Yours faithfully


IQAC Coordinator

Copy to: All HoDs
AO office
All members


CHAIRPERSON

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18.08.2023

Minutes of the 1st IQAC Meeting held at 11.00 am on 18.08.2023.

Members Attended:

| S. No. | Name of the Member | Designation |
|--------|---|---------------------------|
| 1 | Dr. M. Subaschandrabose, Principal | Chairperson |
| 2 | Mr.T.Vijay Ganesh,Secretary | Management Representative |
| 3 | Dr.V.Padmavathi,Professor/Maths | Academic Expert |
| 4 | Dr.N.Senthilkumar, Professor/Mechanical | IQAC Coordinator |
| 5 | Prof.T.Gobi, Professor /Civil | Member |
| 6 | Prof.R.Sundaram, Professor /CSE | Member |
| 7 | Prof.C.Silambarasan, Professor /IT | Member |
| 8 | Prof.D.Latha, Professor /AI&DS | Member |
| 9 | Dr.S.Jambulingam, Professor /ECE | Member |
| 10 | Prof.M.Karthikeyan, Professor /EEE | Member |
| 11 | Prof.P.Amutha Priyadhrshinee, Professor /Biomedical | Member |
| 12 | Prof.K.Jaison jayaraj, Professor S&H | Member |
| 13 | Mr. M.Prakash, Administrative Officer | Administrative Staff |
| 14 | Manikandan.R, MECH | Student Member |
| 15 | Boopalan.M, MECH | Member from Alumni |

Dr. M. Subaschandrabose, Principal and Chairperson of IQAC welcomed the members to the 1st IQAC Meeting held at 11.00 am on 18th August 2023. The following agenda points were taken for discussion and consideration.

1. Confirmation of the minutes of the 1st IQAC meeting held on 10.04.2023.

The minutes of the 1st meeting of IQAC circulated among the members was confirmed.



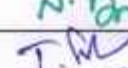


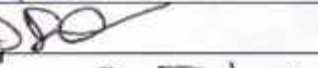

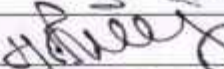
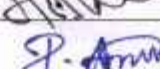

The action taken report on the resolutions/decisions taken during 1st meeting of IQAC was presented by Dr. N.Senthil Kumar, Coordinator - IQAC.

| S.No. | Points Discussed | Action Taken |
|-------|----------------------------------|--|
| 1 | To discuss the academic results. | The action plan was presented to improve the results. It was planned to conduct cycle tests at regular intervals apart from continuous assessment tests. |
| 2 | Startup Cell | Principal suggested starting a Startup Cell for students and implementing it.. |
| 3 | Symposium Programme. | Principal insisted all HoDs encourage the students to participate in the events. Faculty co-coordinator in each department followed the activities. |
| 4 | Internship and Industrial visit. | More students attended the internship under the guidance and Many of the departments arranged the Industrial visit to gain knowledge about the industries. |

II. Minutes of the 1st IQAC Meeting

| S. No. | Subject / Issue | Outcome of Discussion | Action to be taken |
|--------|---|---|-----------------------|
| 1 | NAAC - AQAR submission for the year 2023-2024. | Instructed all the criteria coordinators to consolidate the activities for AQAR submission. | IQAC Coordinator |
| 2 | Review of course file and fortnight attendance. | Discussion about the course file status attendance registered verified by IQAC and found some of the registers not completed and given the comments to the respective HoDs. | IQAC Coordinator |
| 3 | Review of new strategy on Continuous Assessment Test. | The Continuous Assessment Test pattern has changed to 2 assessments & 1 Model exam and faculty members need to prepare a Question Bank for each course with 13 questions from each unit at various Bloom's Taxonomy Knowledge levels. | Exam Cell Coordinator |
| 4 | Club activities. | Planning to initiate coding and Aptitude club. | Principal |
| 5 | Planning for improvement in infrastructure. | Totally 3 smart classrooms are introduced for the academic year of 2023-2024. | Principal |

The meeting ended with a vote of thanks by the IQAC Coordinator Dr. N.Senthil Kumar.

| S.No. | Name | Signature |
|-------|---|---|
| 1 | Dr. M. Subaschandraboze, Principal |  |
| 2 | Mr.T.Vijay Ganesh,Secretary |  |
| 3 | Dr.V.Padmavathi,Professor/Maths |  |
| 4 | Dr.N.Senthilkumar , Professor/Mechanical |  |
| 5 | Prof.T.Gobi , Professor /Civil |  |
| 6 | Prof.R.Sundaram , Professor /CSE |  |
| 7 | Prof.C.Silambarasan, Professor /IT |  |
| 8 | Prof.D.Latha, Professor /AI&DS |  |
| 9 | Dr.S.Jambulingam, Professor /ECE |  |
| 10 | Prof.M.Karthikeyan, Professor /EEE |  |
| 11 | Prof.P.Amutha Priyadhrshinee. Professor /Biomedical |  |
| 12 | Prof.K.Jaison jayaraj, Professor S&H |  |
| 13 | Mr. M.Prakash, Administrative Officer |  |
| 14 | Manikandan.R, MECH |  |
| 15 | Boopalan.M, MECH |  |


IQAC COORDINATOR


CHAIRPERSON



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INTERNAL QUALITY ASSURANCE CELL

GCE/Circular/IQAC/2023-2024/Meeting 2

04.12.2023

It is proposed to conduct an Internal Quality Assurance Cell Meeting on Tuesday, 12th December 2023 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- Mentor Mentee system.
- Workshop and seminars for faculty.
- ERP system.
- Internal Audit.

Thanking you.

Yours faithfully

IQAC Coordinator

Copy to: All HoDs
AQ office
All members



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12.12.2023

Minutes of the 2nd IQAC Meeting held at 11.00 am on 12.12.2023.

Members Attended:

| S. No. | Name of the Member | Designation |
|--------|---|---------------------------|
| 1 | Dr. M. Subaschandrabose, Principal | Chairperson |
| 2 | Mr.T.Vijay Ganesh,Secretary | Management Representative |
| 3 | Dr.V.Padmavathi,Professor/Maths | Academic Expert |
| 4 | Dr.N.Senthilkumar, Professor/Mechanical | IQAC Coordinator |
| 5 | Prof.T.Gobi, Professor /Civil | Member |
| 6 | Prof.R.Sundaram, Professor /CSE | Member |
| 7 | Prof.C.Silambarasan, Professor /IT | Member |
| 8 | Prof.D.Latha, Professor /AI&DS | Member |
| 9 | Dr.S.Jambulingam, Professor /ECE | Member |
| 10 | Prof.M.Karthikeyan, Professor /EEE | Member |
| 11 | Prof.P.Amutha Priyadhrshinee, Professor /Biomedical | Member |
| 12 | Prof.K.Jaison jayaraj, Professor S&H | Member |
| 13 | Mr. M.Prakash, Administrative Officer | Administrative Staff |
| 14 | Manikandan.R, MECH | Student Member |
| 15 | Boopalan.M, MECH | Member from Alumni |

Dr. M. Subaschandrabose, Principal and Chairperson of IQAC welcomed the members to the 2nd IQAC Meeting held at 11.00 am on 12th December 2023. The following agenda points were taken for discussion and consideration.

1. Confirmation of the minutes of the 2nd IQAC meeting held on 18.08.2023.

The minutes of the 2nd meeting of IQAC circulated among the members was confirmed.

The action taken report on the resolutions/decisions taken during 2nd meeting of IQAC was presented by Dr.N.Senthilkumar, Coordinator - IQAC.

| S.No. | Points Discussed | Action Taken |
|-------|---|---|
| 1 | NAAC - AQAR submission for the year 2022-2023. | Instructed all the criteria coordinators to consolidate the activities for AQAR submission. |
| 2 | Review of course file and fortnight attendance. | Discussion about the course file status attendance registered verified by IQAC and found some of the registers not completed and given the comments to the respective HoDs. |
| 3 | Review of new strategy on Continuous Assessment Test. | The Continuous Assessment Test pattern has changed to 2 assessments & 1 Model Exam and faculty members need to prepare a Question Bank for each course with 13 questions from each unit at various Bloom's Taxonomy Knowledge levels. |
| 4 | Club activities. | Planning to initiate coding and Aptitude club. |
| 5 | Planning for improvement in infrastructure. | Totally 3 smart classrooms are introduced for the academic year of 2023-2024. |

II. Minutes of the 2nd IQAC Meeting

| S. No. | Subject / Issue | Outcome of Discussion | Action to be taken |
|--------|------------------------------------|---|---|
| 1 | Mentor Mentee system. | Mentor Mentee meetings to be conducted on a regular basis. Also mentors should note that special attention should be given for weak students. | Head of all the departments and faculty members |
| 2 | Workshop and seminars for faculty. | Technical workshops to be organized and motivate faculty to attend training programs based on their research domain or area of interest. | Head of all the departments and faculty members |
| 3 | ERP system. | A team to work on updating contents on ERP(Administrative as well as Academics) | Administrative Officer |
| 4 | Internal Audit. | Internal and external academic audit plans and schedules were presented and approved. | HoDs of all departments |

The meeting ended with a vote of thanks by the IQAC Coordinator Dr.N.Senthilkumar.

| S. No. | Name of the Member | Signature |
|--------|---|-----------|
| 1 | Dr. M. Subaschandrabose, Principal | |
| 2 | Mr.T.Vijay Ganesh,Secretary | |
| 3 | Dr.V.Padmavathi,Professor/Maths | |
| 4 | Dr.N.Senthilkumar , Professor/Mechanical | |
| 5 | Prof.T.Gobi , Professor /Civil | |
| 6 | Prof.R.Sundaram , Professor /CSE | |
| 7 | Prof.C.Silambarasan, Professor /IT | |
| 8 | Prof.D.Latha, Professor /AI&DS | |
| 9 | Dr.S.Jambulingam, Professor /ECE | |
| 10 | Prof.M.Karthikeyan, Professor /EEE | |
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IQAC COORDINATOR




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INTERNAL QUALITY ASSURANCE CELL

GCE/Circular/IQAC/2023-2024/Meeting 3

01.02.2024

It is proposed to conduct an Internal Quality Assurance Cell Meeting on Wednesday, 07th February 2024 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- Discussion on Industrial Visit during AY 2023-24.
- Discussion on Different placement activities for final & pre final year AY 2023-24.
- Discussion on additional internships with academic credits.
- To discuss the faculty contribution in Projects, Publications & Patents.

Thanking you

Yours faithfully


IQAC Coordinator

Copy to: All HoDs
AO office
All members




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07.02.2024

Minutes of the 3rd IQAC Meeting held at 11.00 am on 07.02.2024

Members Attended:

| | | |
|----|---|---------------------------|
| 1 | Dr. M. Subaschandrabose, Principal | Chairperson |
| 2 | Mr.T.Vijay Ganesh, Secretary | Management Representative |
| 3 | Dr.V.Padmavathi, Professor/Maths | Academic Expert |
| 4 | Dr.N.Senthilkumar, Professor/Mechanical | IQAC Coordinator |
| 5 | Prof.T.Gobi, Professor /Civil | Member |
| 6 | Prof.R.Sundaram, Professor /CSE | Member |
| 7 | Prof.C.Silambarasan, Professor /IT | Member |
| 8 | Prof.D.Latha, Professor /AI&DS | Member |
| 9 | Dr.S.Jambulingam, Professor /ECE | Member |
| 10 | Prof.M.Karthikeyan, Professor /EEE | Member |
| 11 | Prof.P.Amutha Priyadhrshinee, Professor /Biomedical | Member |
| 12 | Prof.K.Jaison jayaraj, Professor S&H | Member |
| 13 | Mr. M.Prakash, Administrative Officer | Administrative Staff |
| 14 | Manikandan.R, MECH | Student Member |
| 15 | Boopalan.M, MECH | Member from Alumni |

Dr. M. Subaschandrabose, Principal and Chairperson of IQAC welcomed the members to the 3rd IQAC Meeting held at 11.00 am on 07/02/2024. The following agenda points were taken for discussion and consideration.

1. Confirmation of the minutes of the 3rd IQAC meeting held on 12/12/2023.

The minutes of the 3rd meeting of IQAC circulated among the members was confirmed.

The action taken report on the resolutions/decisions taken during the 3rd meeting of IQAC was presented by the Dr.N.Senthilkumar, Coordinator - IQAC.

| S.No. | Points Discussed | Action Taken |
|-------|------------------------------------|---|
| 1 | Mentor Mentee system. | Mentor Mentee meetings to be conducted on a regular basis. Also mentors should note that special attention should be given for weak students. |
| 2 | Workshop and seminars for faculty. | Technical workshops to be organized and motivate faculty to attend training programs based on their research domain or area of interest. |
| 3 | ERP system. | A team to work on updating contents on ERP(Administrative as well as Academics) |
| 4 | Internal Audit. | Internal and external academic audit plans and schedules were presented and approved. |

II. Minutes of the 22nd IQAC Meeting

| S. No. | Subject / Issue | Outcome of Discussion | Action to be taken |
|--------|---|---|--------------------------|
| 1 | Discussion on Industrial Visit during AY 2023-24. | 2 days Industry Training has planned for all department students. | All HoDs |
| 2 | Discussion on Different placement activities for final & pre final year AY 2023-24. | Placement preparation planning is done by Placement cell. | Placement officer |
| 3 | Discussion on additional internships with academic credits. | To explore the possibility of offering additional internships with academic credits to enhance students' employability. | All HoDs & All Faculties |
| 4 | To discuss the faculty contribution in Projects, Publications & Patents . | All the departments have submitted research proposals for funding by identifying different agencies. | All HoDs |
| 5 | To review the improvement in quality publications and research grants | Members appreciated the faculty for increased publications in SCOPUS and SCI Journals. Encourage interdisciplinary projects. | All HoDs |

The meeting ended with vote of thanks by the IQAC Coordinator Dr.N.Senthilkumar.

| S.No. | Name | Signature |
|-------|--|---|
| 1 | Dr. M. Subaschandrabose, Principal |  |
| 2 | Mr.T.Vijay Ganesh,Secretary |  |
| 3 | Dr.V.Padmavathi,Professor/Maths |  |
| 4 | Dr.N.Senthilkumar , Professor/Mechanical |  |
| 5 | Prof.T.Gobi , Professor /Civil |  |
| 6 | Prof.R.Sundaram , Professor /CSE |  |
| 7 | Prof.C.Silambarasan, Professor /IT |  |
| 8 | Prof.D.Latha, Professor /AI&DS |  |
| 9 | Dr.S.Jambulingam, Professor /ECE |  |
| 10 | Prof.M.Karthikeyan, Professor /EEE |  |
| 11 | Prof.P.Amutha Priyadrshinee. Professor /Biomedical |  |
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INTERNAL QUALITY ASSURANCE CELL

GCE/Circular/IQAC/2023-2024/Meeting 4

22.04.2024

It is proposed to conduct an Internal Quality Assurance Cell Meeting on Thursday, 30th April 2024 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken in the items mentioned in the previous meeting minutes.
- Signing of MoUs with Industry/Institutes.
- Review the Conduction of Value Added Courses.
- Planning to organize the conference.
- Professional body Activities.

Thanking you

Yours faithfully

IQAC Coordinator

CHAIRPERSON

Copy to: All HoDs
AO office
All members

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30.04.2023

Minutes of the 4th IQAC Meeting held at 11.00 am on 30.04.2024

Members Attended:

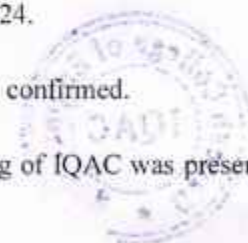
| | | |
|----|---|---------------------------|
| 1 | Dr. M. Subaschandarbose, Principal | Chairperson |
| 2 | Mr.T.Vijay Ganesh, Secretary | Management Representative |
| 3 | Dr. V. Padmavathi, Professor/Maths | Academic Expert |
| 4 | Dr.N.Senthilkumar, Professor/Mechanical | IQAC Coordinator |
| 5 | Prof.T.Gobi, Professor /Civil | Member |
| 6 | Prof.R.Sundaram, Professor /CSE | Member |
| 7 | Prof.C.Silambarasan, Professor /IT | Member |
| 8 | Prof.D.Latha, Professor /AI&DS | Member |
| 9 | Dr.S.Jambulingam, Professor /ECE | Member |
| 10 | Prof.M.Karthikeyan, Professor /EEE | Member |
| 11 | Prof.P.Amutha Priyadhrshinee, Professor /Biomedical | Member |
| 12 | Prof.K.Jaison jayaraj, Professor S&H | Member |
| 13 | Mr. M.Prakash, Administrative Officer | Administrative Staff |
| 14 | Manikandan.R, MECH | Student Member |
| 15 | Boopalan.M, MECH | Member from Alumni |

Dr. M. Subaschandarbose, Principal and Chairperson of IQAC welcomed the members to the 4th IQAC Meeting held at 11.00 am on 30/04/2024. The following agenda points were taken for discussion and consideration.

- I. Confirmation of the minutes of the 4th IQAC meeting held on 07.02.2024.

The minutes of the 4th meeting of IQAC circulated among the members was confirmed.

The action taken report on the resolutions/decisions taken during 4th meeting of IQAC was presented by Dr.N.Senthilkumar, Coordinator - IQAC.



| S.No. | Points Discussed | Action Taken |
|-------|---|--|
| 1 | Discussion on Industrial Visit during AY 2023-24. | 2 days Industry Training has planned for all department students |
| 2 | Discussion on Different placement activities for final & pre final year AY 2023-24. | Placement preparation planning has done by Placement cell. |
| 3 | Discussion on additional internships with academic credits. | To explore the possibility of offering additional internships with academic credits to enhance students' employability. |
| 4 | To discuss the faculty contribution in Projects, Publications & Patents . | All the departments have submitted research proposals for funding by identifying different agencies. |
| 5 | To review the improvement in quality publications and research grants | Members appreciated the faculty for increased publications in SCOPUS and SCI Journals. Encourage interdisciplinary projects. |

II. Minutes of the 4th IQAC Meeting

| S. No. | Subject / Issue | Outcome of Discussion | Action to be taken |
|--------|---|--|--|
| 1 | | | |
| 2 | Signing of MoUs with Industry/Institutes. | The Management instructed IQAC coordinator, Heads of various departments to sign MoUs with Institutes and Industries for the purpose of conducting internship, training, placements, etc.. | Head of all the departments and faculty members. |
| 3 | Conduct of Value Added Courses | The principal instructed the Academic committee and the HoDs for the proper conduct of Value- Added courses and certificate courses by department | Head of all the departments |
| 4 | Planning to organize the conference. | Planned to organize an International conference in upcoming months. | Principal |
| 5 | Professional body Activities. | HoDs are insisted to start the department chapters from ISTE, IIC etc | IIC Coordinator of all departments, |
| 6 | Class Committee Meeting & Project review | Discussed about Class Committee Meeting & Project review. | IQAC Coordinator |

The meeting ended with a vote of thanks by the IQAC Coordinator Dr.N.Senthilkumar.

| S.No. | Name | Signature |
|-------|---|---|
| 1 | Dr. M. Subaschandrabose, Principal |  |
| 2 | Mr.T.Vijay Ganesh,Secretary |  |
| 3 | Dr.V.Padmavathi,Professor/Maths |  |
| 4 | Dr.N.Senthilkumar , Professor/Mechanical |  |
| 5 | Prof.T.Gobi , Professor /Civil |  |
| 6 | Prof.R.Sundaram , Professor /CSE |  |
| 7 | Prof.C.Silambarasan, Professor /IT |  |
| 8 | Prof.D.Latha, Professor /AI&DS |  |
| 9 | Dr.S.Jambulingam, Professor /ECE |  |
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| 11 | Prof.P.Amutha Priyadhrshinee. Professor /Biomedical |  |
| 12 | Prof.K.Jaison jayaraj, Professor S&H |  |
| 13 | Mr. M.Prakash, Administrative Officer |  |
| 14 | Manikandan.R, MECH |  |
| 15 | Boopalan.M, MECH |  |


IQAC COORDINATOR




CHAIR PERSON

PRINCIPAL
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